



Admission & Visa Procedure

In order to recruit students in Georgia, at Caucasus International University, you have to follow below-mentioned admission procedure:

I Phase

1. Step First: *Send the soft copies of the documents of the Interested applicant*

- **For Bachelor degree program only:** High school completion certificate (12 classes) with mark sheet
- **For Master degree program only:** Bachelor degree completion certificate in the relevant field, with mark sheet
- Filled registration form
- International passport

Note: *Whenever a document is not issued in the English language and/or is not accompanied with an English language translation thereof, it should be translated into the English language and be notarized*

2. Step Second: After getting the soft copies of the above-mentioned documents, the University will issue a Conditional Offer Letter within 48 hours.

3. Step Third: The applicant will be invited to attend the Skype Video Interview in order his/her English language knowledge to be assessed.

4. Step Fourth: Once the applicant receives the conditional offer letter and clears the above-mentioned Skype video interview, he/she has to accept the admission offer by paying an initial tuition and registration fees. Upon confirming the initial fee, admission procedure of the applicant will take a start.

Initial tuition and registration fee - 300 \$ (three hundred US dollars).

[In addition, each applicant receives the following chargeable services compulsory for the final enrollment and settlement in Georgia.

- Translation and legalization of the documents [passport, academics, POA]
- Assistance to obtain a student status from the ministry of education and science of Georgia
- Accommodation confirmation letter
- One-year travel and medical insurance

- Airport pickup
- Study residence permit processing, It including TRC application fees.

Fee for the above mentioned services - 400 \$ (four hundred US dollars).

One-month advance hostel fees - 250 \$ (two hundred fifty US dollars)]

5 Fifth Step: Upon getting an approval from the Ministry of Education and Science of Georgia the official and final admission letter will be issued.

We will send the following documents to the applicant:

1. University Final Admission letter
2. EQE Approval
3. Ministry Approval
4. Rector's decree

In case of using our accommodation and insurance services the letters for accommodation and insurance too.

6 Sixth Step: Applying to study visa

Required documents list you can find in another Annex.

7- Seventh Step: Visa Approval and Arrival in Georgia

Students must cover the remained tuition fee of 1-year

Students must cover the remained accommodation fee of 1-year

Students will convert the visa into the residency permit valid for 1 year.